Welcome to W&L Law! Career Planning and Professional Development would like to provide you with a preview of the upcoming interview season and its pertinent deadlines. It surprises many law students to learn that Fall recruiting actually commences in the summer. As the next few months will be a busy time for you, this memo is intended to provide a brief overview of our Office and the interview programs we offer.

INITIAL INTAKE MEETING

Once you’ve accepted W&L Law’s offer of admission and made the required seat deposit you will receive an e-mail from our office asking you to contact Jane McDonald, Career Planning Assistant, to schedule an Initial Intake Meeting. This meeting, typically conducted over the telephone, is with either the Director or Assistant Director of Career Planning and Professional Development.

During this meeting we will:
  • Explain the Office’s job search resources
  • Explore your geographic and practice areas of interest
  • Review interview programs with upcoming application deadlines
  • Identify Career Planning Listserv groups which you may wish to join and explain the Office’s CareerBlog and Facebook Page
  • Review your updated resume and any cover letters you may have drafted
  • Address any questions you may have about our office and programs, policies or Professionalism Statement

At least 24 hours prior to the Initial Intake Meeting, you are required to submit an updated copy of your resume for review, and any other documents you would like reviewed at the meeting.

SYMPlicity

W&L Law students manage their job and interview program applications and related documents through our online database called Symplicity. After your initial intake meeting, you will be asked to sign and return a Professionalism Statement. Upon receipt
of your signed Professionalism Statement your Symplicity account will be activated and you will receive instructions with login information to access the system. Any questions you may have about the program should be directed to our Law Recruitment Advisor, Ms. Terry Evans.

INTERVIEW PROGRAMS

Regional Interview Programs
W&L Law conducts regional interview programs with partner schools in Boston, Dallas, Los Angeles and New York City.

Students apply for our Regional Interview Programs through Symplicity.

The deadline for the Dallas and New York Regional Interview Programs is Monday July 11. The deadline for the Los Angeles and Boston interview programs is Monday July 18.

Charlottesville Interview Program
The Charlottesville Interview Program will be Monday August 15 – Friday August 19 at the Boar’s Head Inn, in Charlottesville, Virginia, a one-hour and fifteen-minute drive from Lexington. This satellite program allows students to interview with interested employers who are already visiting Charlottesville to conduct interviews with students at the University of Virginia. Students apply for the Charlottesville Interview Program through Symplicity from July 24 - August 1.

On-Campus Interview Program (OCI)
The On-Campus Interview Program begins Monday August 22 and continues throughout the fall. Numbered OCI sessions correspond with calendar weeks, e.g. OCI Session 2 encompasses all on-campus interviews for Monday August 29 – Friday September 2, OCI Session 3: Tuesday September 5 – Friday September 9. Each weekly OCI session has its own deadline, typically occurring around two weeks prior. Click HERE for the specific dates for each session and its corresponding application deadline. Students apply for OCI through Symplicity. The application deadline for the first OCI session is Monday August 8.

Job Postings
Career Planning and Professional Development receives job listings throughout the year from employers seeking applications from interested W&L Law students. The busiest times of year correspond with our Fall and Spring recruitment season, as many employers who are unable to interview as part of our programs request resumes from student candidates. Once you are granted access to Symplicity it is important to review these listings and their corresponding application deadlines; some deadlines are as early as July 11.
**Other Career Fairs and Interview Programs**

Every year W&L Law students participate in Conferences, Career Fairs and Interview Programs throughout the nation. Information on these programs including dates, application deadlines and links to their home websites are available by searching in Symplicity under the Jobs tab and Job Type Career/Job Fair or Conferences.

Career Planning or the Law School’s Student Affairs Division traditionally provides support for a limited number of students to attend the Lavender Law Conference held by the National Lesbian, Gay, Bisexual and Transgendered Bar Association and the National Workers' Rights Conference held by the Peggy Browning Foundation. Sponsorship to attend other similar conferences and diversity interview programs may also be available.

Once again, welcome to W&L Law. We look forward to working with you.

Lorri Olán  
Director, Career Planning

Lauren Kozak  
Assistant Director